



Meeting Date: 11/17/2016
Date Agenda Posted: 11/3/2016

Location: 3901
Time: 6:00pm

Meeting Agenda:

1. **Introductions** (2 minutes)
2. **Meeting Minutes Approval** (1 minute)
3. **Autodesk / Gilmore Global Authorized Training Center Compliance Status** (5 minutes)
 - a. Autodesk Certified Instructor (ACI) Status (Current)
 - b. Autodesk Certification Center (ACC) Status (Current)
 - c. Certified Professional Examinations
 - i. Open Day Certification – October 14th results
4. **Fee-Based Course Offerings** (10 minutes)
 - a. Fall Fee-Based Course Offerings Results
 - b. Spring 2017 Fee-Based Course Offerings
 - i. AutoCAD Fundamentals 2/14-4/4/2017 (Tuesday only)
 - ii. Inventor Intro to Solid Modeling 2/17-4/6/2017 (Thursdays only)
 - iii. AutoCAD Advanced 4/25-5/18/17 (Tuesdays and Thursdays)
 - c. Summer 2017 Fee-Based Course Offerings
 - i. Suggestions on scheduling
5. **Enrollment / Marketing Updates** (5 minutes)
 - a. DDGT110/ENGI122 status
 - b. Returning Students for Spring
6. **Articulation Updates** (0 minutes)
 - a. No updates at this time
7. **Curriculum Updates** (0 minutes)
 - a. No changes at this time.
8. **DDGT Program objectives that have been accomplished in the current / previous semester** (10 minutes)
 - a. 2016 Teacher Institute - Increased outreach to local High Schools
 - b. New Computers are currently in the process of being purchased. We have been approved for 32 new workstations.

- c. Decommissioned DDGT-SERVER02
 - d. Autodesk Fusion 360 Event
9. **DDGT Program objectives for the upcoming academic semester** (5 minutes)
- a. Deadline of March 31st 2017 to update Curriculum for DDGT110, 120, 121, 240, and 241.
 - b. Spring outreach to local high schools (New Tech, Napa High, Vintage, possibly more)
 - c. Outreach to Napa Valley College counseling department.
 - d. Student survey. We are asking questions regarding costs and scheduling to better provide training in the future.
 - e. Remove old equipment and install new equipment.
10. **Equipment Status** (5 minutes)
- a. Computer Lab
 - i. Dell Dimension 670 computers are in process of removal to make room for new workstations.
 - ii. Dell Dimension T5500 computers will replace Dell Dimension 670 computers as spill over for larger classes.
 - b. New student printer specifically for student use has been received and installed.
 - c. HP 1055cm Printer (same as the one we have) is being donated to the program.
11. **DDGT Department Financial Requests for Growth** (5 minutes)
- a. Request for funding annual Autodesk Training Center (ATC) license agreement requirements
 - i. Autodesk License Renewal **(VOTE)**
 - b. Request for funding Ascent annual license for courseware printing **(VOTE)**
 - c. SERVER08 is over 8 years old and is becoming the bottleneck on network speeds.
 - i. Request from Napa Valley College for a new server to replace both DDGT servers. **(VOTE)**
 - d. Request funding for 3D Scanning equipment to train students for industry needs. **(VOTE)**
12. **Industry trends / Public Comments / Round Table** (15 minutes)