



Digital Design Graphics Technology
Napa Valley College

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Working Drawing Checklist

- Is the parts list on every page?
- Are the material and description columns only on cover page?
- Are the column widths the same on all pages?
- Is all text in parts list (and in the whole drawing) in caps?
- Is the title strip updated?
- Is the legend consistent across all pages and include all symbols?
- Does the exploded assembly have balloons?
- Is the scale noted for all views?
- Are all parts fully dimensioned?
- Isometric views should be shaded and orthographic views should be wireframe.
- Are threads shown and notated?
- Include diameter symbols where necessary. Diameters for full circles and radii for everything else.
- Use symbols instead of text where ever possible.
- Did you include general notes?
- Did you include any necessary tables?

Working Drawing Review Checklist

- Did you correct all markups from previous review?
- See above!